

Records Access Office
New York State Department of Health
Corning Tower, Room 2364
Albany, New York 12237-0044

August 3, 2020

To the Records Access Officer:

Pursuant to the Freedom of Information Law, Article 6 of the Public Officers Law, I hereby request records of COVID-19-related deaths of residents of nursing homes and assisted living facilities, including those who died while physically outside of the homes. The records should include, to the extent possible, (a) the total number of such deaths recorded statewide, (b) the number of such deaths recorded on each date and (c) the number of such deaths recorded in each nursing home or assisted living facility.

If my request fails to reasonably describe the records requested, please contact me by email at billh@empirecenter.org or by phone at (518) 434-3100 x105.

Please provide the records in spreadsheet format, either by email or on compact disc, without password protection. If there are any fees for copying the records requested, please supply the records without informing me if the fees are not in excess of \$50.

As you know, the Freedom of Information Law requires that an agency respond to a request within five business days of receipt of a request. If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name and address of the person or body to whom an appeal should be directed.

Thank you for your assistance.

Sincerely,

Bill Hammond
Health Policy Director
Empire Center for Public Policy
30 South Pearl Street, Suite 1210
Albany, NY 12207
(518) 434-3100 x105